



## **MAINTENANCE LEAD**

### **WHO ARE WE?**

Longview Farms is a progressive grower and shipper of a wide variety of Certified Organic fruit and vegetable crops as well as conventional fresh-cut daffodils, daffodil bulbs, pumpkins, hay and grain. We are the largest Certified Organic farm on Vancouver Island and our produce, flowers and bulbs can be found in several local retail stores throughout Vancouver Island and the mainland. Our farm is in the municipality of Central Saanich on Southern Vancouver Island which is on the West Coast of British Columbia. This area hosts some of the most productive farmland in Canada.

### **POSITION DESCRIPTION**

Reporting to the Head Grower and Office Manager, the **Maintenance Lead** is responsible for developing and implementing a facilities and equipment maintenance program to ensure effective and efficient operation of all greenhouse, warehouse, office and field based structures and equipment. This includes but is not limited to the effective and efficient operation of HVAC, plumbing, fire protection, electrical and mechanical systems as well as all farming equipment and vehicles.

### **LOCATION**

Victoria (Central Saanich), British Columbia

### **RESPONSIBILITIES**

- Working with the Head Grower to develop and implement a building, equipment, and vehicle maintenance program for the farm; including implementation of innovative maintenance and prevention programs that are a fit with seasonal farm production cycles.
- Safely operating, troubleshooting, and performing maintenance on the farm's warehouse and greenhouse infrastructure including HVAC, mechanical, electrical, plumbing and fire protection systems.
- Troubleshooting and performing maintenance on farm equipment and vehicles, as required, as well as communicating with office and sales manager when fleet maintenance is required from external service providers.
- Developing manuals and Standard Operating Procedures (SOP's) for key equipment and infrastructure in alignment with the maintenance program and ensuring timely servicing as required.
- Supervising all maintenance-related activities performed on the farm by staff and contractors to ensure that the work is completed on time, within budget and in compliance with all site and regulatory codes.
- Ensuring all regional, provincial and federal facilities, safety and environmental standards and regulations are adhered to and maintaining a relationship with relevant regulatory bodies.
- Assisting with security of farm facilities and assets.

- Sourcing competitively priced quotes for new equipment or infrastructure purchases based on market research.
- Stepping in to help as needed with other farm tasks including delivery driving.
- Providing “On Call” support in the case of emergencies.

## **SKILLS & QUALIFICATIONS**

- Minimum 3-5 years’ experience in general maintenance in an industrial or farming environment.
- Minimum 3-5 years’ experience in physical plant operations, HVAC, Plumbing, Electrical, Fire Alarm, and other related equipment and systems.
- Ability to perform basic farm equipment and vehicle maintenance.
- Multi-trade certifications in any of the following: electrical, plumbing, gas fitting, boilers, construction are considered an asset.
- Class 5 driver’s license with a clean abstract is required.
- Forklift experience is considered an asset.
- Up to date Air Brakes ticket is considered an asset
- Confined space and fall protection training are considered an asset.
- Knowledge of Occupational Health and Safety Act, Workplace Hazardous Materials Information Systems (WHMIS) and First Aid / CPR.
- Knowledge of the Provincial Building Code & Regulations, Canadian Electrical Code, Provincial Fire Code and Electrical Safety Authority.
- Due to the farm’s work with the Seasonal Agricultural Worker Program, the ability to communicate in verbal and written Spanish is considered a significant asset.
- Proficiency with basic office software (Word, Excel, Outlook).
- Strong work ethic, customer service focus, and positive “can do” team attitude.
- Ability to exercise good judgement in a fast-paced environment, manage multiple priorities simultaneously and problem solve effectively.
- Ability to lift more than 50lbs, load/unload product and work in a physically demanding environment for long hours in inclement weather conditions.
- Willingness to work on-call and/or with a flexible schedule as required by farm demands.

## **REMUNERATION**

A salary commensurate with experience plus a comprehensive group benefit plan will be provided.

## **TO APPLY**

To apply for this exciting role, please send a cover letter and resume by no later than **May 15, 2022** to [nyee@familycapital.ca](mailto:nyee@familycapital.ca).