



POSITION DESCRIPTION

General Labourer

Reporting into the Head Grower, the General Labourer will be responsible for general maintenance on the farm as well as field and greenhouse farming. In addition, he/she will also be responsible for assisting with the food safe and organic program management; including, storage, preparation and packing of products for delivery.

LOCATION

Victoria (Central Saanich), British Columbia

RESPONSIBILITIES

- Assisting with planting, cultivating and harvesting crops in the greenhouse and fields.
- Coordinating inventory and packing records and related documentation for the field and greenhouse.
- Tracking products through the seed to store cycle; including fruits, vegetables, bulbs, flowers and hay, as required.
- Assisting the Packing Bench Lead with documentation and control for the Longview Farms food safe and organic programs; specifically, within the packing and shipping areas to ensure certifications are upheld at all times.
- Assisting with the ordering of supplies to ensure adequate inventory of all boxes, bags, etc. required in the packing area.
- Assisting with the proper storage, rotation, palletizing, and loading of product and maintaining quality control during the packing of farm products.
- Maintaining the yard, warehouse, greenhouse and vehicles as assigned.
- Assisting with general labour and construction projects on the farm, on an as required basis.
- Maintaining the highest standard of cleanliness and efficiency in the field, greenhouse and the ground floor of the main building.

As a small business with dynamic needs, not all duties and responsibilities can be documented. All employees in the company are expected to be flexible and adaptable with a willingness to take on new and different work, as required and as the business necessitates.

SKILLS & QUALIFICATIONS

- Experience working on a Farm or within a greenhouse operation is considered an asset.
- Class 5 driver's license with a clean abstract; air brakes endorsement is considered an asset.
- Forklift training is considered an asset.
- Ability to communicate in English and Spanish both verbally and in writing is considered an asset.
- Experience in handling tools and operating machinery.
- Ability to lift more than 50lbs, load/unload product and work in a physically demanding environment for long hours in inclement weather conditions.
- Ability to manage multiple priorities simultaneously and problem solve effectively.
- Attention to detail with an ability to meet time sensitive deadlines effectively.

- Ability to work with multiple individuals at varying levels in the organization and with varying levels of experience.
- Willingness to work extended hours and weekends as seasonally required by the farm
- Occupational First Aid Certification is considered an asset.